

VAN BUREN COUNTY QUORUM COURT

ORDINANCE NO. 2012-10

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF VAN BUREN, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE SETTING LIMITS FOR REIMBURSEMENTS TO COUNTY EMPLOYEES AND OFFICIALS OF THE COSTS OF MEALS AND/OR OVERNIGHT LODGING WHILE CONDUCTING COUNTY BUSINESS OUTSIDE OF VAN BUREN COUNTY, ARKANSAS AND TO SET THE MILEAGE REIMBURSEMENT AT THE STATE LEVEL REIMBURSEMENT AMOUNT.

WHEREAS: in an effort to maintain the current and future county budgets it is fiscally responsible and necessary to set limits for the reimbursements of the costs of meals and/or overnight lodging to county employees and officials when they are conducting county business outside Van Buren County, Arkansas; and

WHEREAS: the members of the Quorum Court has determined that it is in the best interests of Van Buren County, Arkansas, to place limits on all future reimbursements to county employees and officials for meals and/or overnight lodging and to reduce the current mileage reimbursement rate to be equal at all times to that of the State of Arkansas' mileage reimbursement rate; and

WHEREAS: the current mileage reimbursement rate for travel by a county official or employee is \$.48 per mile when conducting county business outside Van Buren County, Arkansas; and

WHEREAS: the members of the Quorum Court are currently reimbursed mileage to conduct county business within Van Buren County, Arkansas, at the rate of \$.48 per mile; and

WHEREAS: the members of the Quorum Court are aware of the current economy and desire to set limits on said reimbursements in an effort to not misuse taxpayer monies and find that the passage of this limitation ordinance is in the best interests of the citizens of Van Buren County, Arkansas.

THEREFORE BE IT ORDAINED

Section 1. Reimbursements of all overnight lodging and/or meal expenses shall require the presentation of a valid receipt and said receipt(s) shall be turned in within ten (10) days of occurrence or shall be considered invalid for consideration of reimbursement; and

Section 2. Payments of all claims for reimbursement of overnight lodging by a county official or employee shall not exceed the government/conference rate offered at said hotel/motel per overnight stay.

Section 3. Payments of all claims for reimbursement of the cost of meals by a county official or employee shall not exceed \$35.00 per day.

Section 4. Absolutely no meal receipt presented for reimbursement which contains the purchase of alcoholic beverages shall be reimbursed to the county official or employee.

Section 5. The rate of reimbursement for mileage to any county official or employee conducting business outside Van Buren County, Arkansas shall at all times be equal to the rate of the State of Arkansas, which is currently \$.42 per mile.

Section 6. The rate of reimbursement for mileage to Quorum Court members for attending regularly scheduled or special meetings in which they attend shall at all times be equal to the rate of the State of Arkansas, which is currently \$.42 per mile.

PASSED THIS DATE May 17, 2012

APPROVED: Roger W. Hooper
Roger Hooper, County Judge

ATTEST: Ester Bass
Ester Bass, County Clerk

APPROVED AS TO LEGAL FORM:

County Attorney